

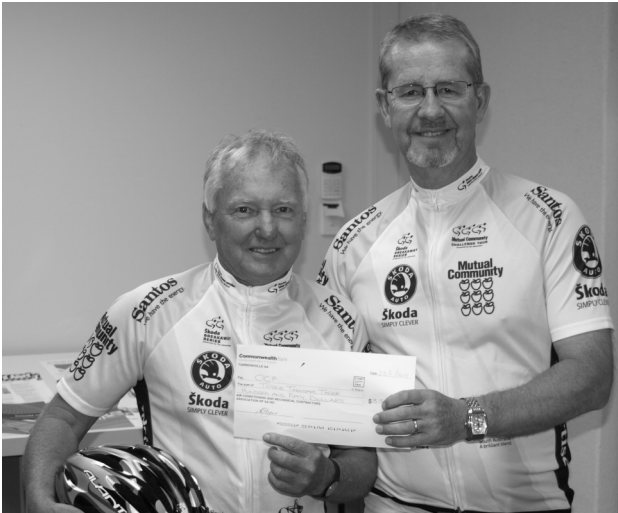
# SA NEWS



VOLUME 7, ISSUE 4

JUNE 2011

## Challenge Ride 2011 - the OCF Team 'gets it done'



Earlier in the year a group of committed bike riders assembled to raise funds for the Oncology Children's Foundation (OCF).

Apart from having a great day's riding among 6,500 others participating in the Tours' - Challenge Ride, the team raised over \$3,000 dollars for research into childhood cancer.

AMCA SA would like to thank 'the team', who next year have committed to ride further and faster:

Michael Atkinson -	Watson Fitzgerald
Tony Edmunds -	System Solutions
Kevin O'Reilly -	System Solutions
Andrew Smith -	Actron Air
Scott Oatway -	Frigrite Air Conditioning
Albert Watson -	Watson Fitzgerald
Rowen Gransden -	Smart IR
Christopher Rankin -	AMCA SA

We were so keen to "get off the line" on the day of the event we only got a photo of the two slowest guys in the group.

If you want to join in next year (2012) let me know soon as we need to book the team bus and arrange food etc. The date for the event will be Friday, 20 January 2012, location is yet to be confirmed, but we will be doing the 95km ride.

## Maureen - 25 years service with AMCA SA

There are not to many staff members that can say they have served one organisation for over 25 years. In January 2011, our much valued team member - Maureen Haynes did so.

In recognition of Maureen's service, the Executive Committee of the AMCA SA joined Maureen and her husband Tony to celebrate the occasion. The



Executive Committee also presented Maureen with a Certificate of Appreciation on behalf of all members of the AMCA SA, as well as a gift.

Thank you Maureen for all you have done and continue to do, enjoy your holiday.

## Climate Centre of Excellence

As many of you would be aware part of the old Mitsubishi site—Tonsley Park will incorporate a new super TAFE with a focus on Building and Construction Trade Training. As part of that development the AMCA SA and other Associations from the electrotechnology, plumbing, air conditioning and mechanical services, refrigeration and fire services are keen to incorporate a post trade training facility—Climate Centre of Excellence.

Similar centres already exist in Victoria and Queensland, and endeavour to provide a purpose built structure with the latest facilities in each of the above disciplines, that function in both live and test mode and are available for all TAFE and private RTO's to use, as well as allow for the providers of the equipment in the building to upskill their own staff or provide presentations to their clients.

The development of both the TAFE School and this proposed Centre of Excellence are being developed in a feasibility process.

The AMCA SA will provide updates on this matter as progress can be confirmed.



## AMCA SA - Golf Day 2011

For the fourth year our event was held in perfect weather. Playing numbers grew again this year to over 80 players and our host Kooyonga Golf Club provided the perfect venue for a great day.

The day began with a BBQ lunch on the patio overlooking the first tee and ended with dinner in the new Member's dining room. The Kooyonga staff headed by Robert Taylor and golf pro Mike Sprengell made members feel welcome.

Congratulations to all winners (see below) and thank you for all of the support from sponsors and those companies that registered teams for the event.

Finally I would like to thank all of those who made contributions to our charity the Oncology Children's Foundation (OCF). We were able to raise over \$3,000 with the help of members and their guests.

We would like to thank the companies who hosted our women's golfers this year. We would encourage these teams to participate again next year and hopefully build on these numbers.

If you didn't go this year – ask someone who did and we are sure you will want to take part in 2012.

### Prize Winners for 2011:

Winning Team: Celmec Team—(R. West, K. Snowball, K. Short, C. McDonald)

sponsor: - **WATTERS Electrical**

Second Placed Team: TCI Team (B. Hicks, A. Dealy, M. Walsh)

sponsor: - **DAIKIN Australia**

Third Placed Team: SAM Airconditioning (M. Gilroy, G. Oates, D. Wyman, G.S. Kelly)

sponsor: - **DAIKIN Australia**

Longest Drive: 9th hole: B. Newman  
16th hole : B. Marsh

Straightest Drive Hole 10): J. Chmielowski

Nearest the Pin (Hole 7): P. Dewick

Nearest the Pin (Hole 14): M. Walsh

sponsor: - **FUJITSU General**

### Raffle Prizes

3rd prize - Cash Voucher to Pro Shop \$100

2nd prize - Accommodation, \$100 voucher and breakfast at the Sebel Playford

sponsor: - **BALTICARE**

1st prize flat screen TV & DVD Player

sponsor: - **CELMEC International**

### Auction Items

Round of Golf for 4 at Kooyonga - DAIKIN \$750

sponsor: - **Kooyonga Golf Club**

Golf Buggy - C. Rankin \$350

sponsor: - **SEELEY International**

3 x 1 hour Golf lessons - M. Gilroy (SAM) \$300

sponsor: - **AHI—Carrier**

iPad 2 - T. Greening (Schneider) \$800

sponsor: - **AMCA SA**

## BIM - AMCA Australia driving industry outcomes

On 27th July BIM MEP Aus. will host the second presentation and workshop on the progress of the development of this important building and construction process.

We would encourage all members to attend this important presentation.

To register go to [www.bimmepaus.com.au](http://www.bimmepaus.com.au) , get your password and then register the people you wish to attend.

When: Wednesday, 27th July 2011

Where: Melbourne Convention Centre

What time: from 9:00 a.m. to—5:00 p.m.

## Training – Managing Depression in the Workplace

On 24<sup>th</sup> November AMCA held a Workshop – **Managing Depression in the Workplace** sponsored by WorkCover and Beyond Blue. The Presenter, Joanne Hamilton provided a very comprehensive and lively interactive session.

Resources are available from the Beyondblue website – [www.beyondblue.org.au](http://www.beyondblue.org.au) covering:

### Advice for Managers and Supervisors –

- How do you know if someone you manage or supervise has depression?
- When should you take action?
- What should you do if you think that a person you supervise or manage is depressed?
- How can you support a person you supervise or manage who is recovering from depression?
- Legal obligations for employers
- Can an employer ask questions about a person's disability?
- Will workplace adjustments need to be made?
- Supporting the return to work of employees with depression.
- 

There are sessions held throughout the year by Workcover, however these fill up very quickly.

If there is sufficient interest, AMCA can organise another session. Please contact Maureen Haynes on 82342899 or email: [mrhaynes@amcasa.com.au](mailto:mrhaynes@amcasa.com.au)

## Women in Air Conditioning

This active group continues to meet on a regular basis and undertakes training, site and business visits and acts as a valuable network for the industry.

The next meeting will take place on the Monday, 11th July from 9:00 am. The meeting will be at the Meeting Room of the AMCA SA.

If you are interested in attending any of the events, please contact Maureen Haynes. I will be sending out more information on each event as it becomes available.

*Why not join one of these organisations, or just come along to an event? – Why don't you take the opportunity to meet new people – network on behalf of your company – and take up opportunities for personal development.*

Contact: [mrhaynes@amcasa.com.au](mailto:mrhaynes@amcasa.com.au)

## AMCA SA - Associate Members

The Associate Members group has been very active over the past several months with a particular focus on working with contractor members to deliver a "Request for Quotation" pro-forma and corresponding "Response" document which attaches to a quotation.

Recognising one of the key issues of communication as needing attention, this group developed a Sales Engineers and Estimators forum, which met in November and will meet again in August. Developing a professional communication network at this level was seen a critical to efficient processes leading up to the closing of tenders.

We encourage contractors and associate members' staff to attend these meetings.

Requests for registration to the August meeting will be distributed in July.

## AMCA SA Strategic Plan 2011 - 2014

Members met in November and February this year to review the previous Strategic Plan and to set the objectives for AMCA SA through to 2014.

Six Business Goals were set and they comprised:

- Improve Services to Members
- Progression of OHS&W Practices
- Legal Advice and Education - Contracts
- Communication Strategy
- Increased Advocacy
- Financial Sustainability

The Strategic Plan, having been finalised, has time lines for each of the actions to take place, within each of the goals and each Executive Committee member has been assigned a goal to oversight and report against.

## New Members

AMCA SA welcomes the following new members:-

### BULLOCK SA Pty Ltd.

State Manager - Scott Rice; and

### REECE HVAC-R

Division Manager - Paul Domanski

*We would like to take this opportunity to publicly thank both of these companies for their support of the AMCA SA and our commitment to serve them in coming years.*

## AMCA'S Six-point Action Plan

### Focus on existing building stock:

Existing commercial building stock will require more attention than it has received in the past.

*Government as an exemplar:*

Governments are big occupiers of commercial property, so there is a responsibility to set an example that will also result in a large reduction in energy usage. Case studies of government-occupied buildings should be documented and published through a range of media.

### **Coordination of programs:**

There is a lack of coordination between state and federal grant programs spread across too many agencies.

### **Minimum standards:**

Minimum standards that are accepted and understood by industry in commissioning and maintenance need to be written, tested and used in technical standards along with whole-of-life documentation. Service providers need to know what is installed and its operational characteristics over the full life of the equipment.

### **Training and education:**

The apprenticeship system works well as it develops skilled labour but, as an industry, we need to work with government and TAFE to keep the skills in step with technology and industry practices. Post-trade training is needed urgently in commissioning, maintenance and controls via industry and TAFE partnerships in centres of excellence. Education and training in HVAC for technical facilities maintenance managers and non-technical building practitioners is required.

### **Information:**

The Building Energy Efficiency Disclosure legislation is about giving consumers information but the savings that can be achieved under certain strategies needs to be documented and widely published. An energy diagnostic tool for HVAC needs to be developed with supporting education and training for its application.

Want to know more about the AMCA's National Policy? Go to [www.amca.com.au](http://www.amca.com.au)

OR if you are reading this newsletter in an electronic version - Ctrl + left click on the topic headings below:

[Education & Training](#)

[Workplace Relations](#)

[Occupational Health and Safety](#)

[Pre-Purchase of Mechanical Equipment and Supplies](#)

[Security of Payment](#)

[Sustainability](#)

[Trade Practices Compliance](#)

[HVAC Commissioning](#)

[Alcohol and Other Drugs Policy](#)

[Public Private Partnerships](#)

[Construction Procurement Systems](#)

[National Occupational Licensing](#)

[Competency Based Progression](#)

[Regulating Sale and Distribution of Ozone Depleting Substances](#)

[Standard Terms in Contracts](#)

[BIM and Integrated Project Delivery](#)

### **Improve your Organisation's Efficiency Stockpiled leave is unhealthy for your business**

Australian employees have built up a staggering 118 million days and \$33 billion in accrued annual leave, with 1 in 4 Australian full-time employees accruing 25 + days leave.

This stockpiled leave affects the health of employees who choose to stay at work rather than taking a well-earned break, and affects the performance and morale of the companies they work for.

### **Tackle the problem today**

We know that as an employer you face many challenges, especially when times are tough. The good news is that No Leave, No Life allows you to tackle the issue of stockpiled annual leave right now.

No Leave, No Life helps you work with your employees in planning and taking an Australian holiday. The benefits include boosting the health of your business, your employees and the local economy. For further information on the program, please visit [noleavenolife.com](http://noleavenolife.com) or email [noleavenolife@tourismaustralia.com](mailto:noleavenolife@tourismaustralia.com)

### **The Golden Rules**

*Excerpt from Australian Competition & Consumer Commission "Update", Issue 28 April 2010*

The rise of the internet has opened up the world to millions of people. It is now possible to do things that were unheard of only 10 or even five years ago.

Unfortunately the internet is not free from scans and scammers.

Online scams are especially designed to take advantage of the way the internet works.

A lot of internet scams take place without the victim even noticing. It is only when their credit card statement of phone bill arrives that the person realizes that they might have been scammed.

It is impossible to stop all scam activity or recover all moneys sent to scammers. Many scammers are based overseas and can be hard to track, especially in the online environment.

There are, however, several ways to protect yourself from online scams.

Below are some golden rules to avoid being scammed online.

They are simply but essential precautions you can take because you often cannot be sure exactly who you are dealing with on the internet.

1. Protect your personal details and your identity. Only give your details to someone you trust. Choose hard-to-crack passwords and regularly change them. Be extra careful with your credit card details; never give out your PIN and always check your bank statements.
2. Delete suspicious emails without opening them. Don't reply to spam emails, even to unsubscribe, and do not click on any links or call any telephone number listed in a spam email.
3. Stay protected with up-to-date anti-virus and anti-spyware software.
4. Trade securely online - look for assurances that the website you give your credit card details to during a transaction will ensure they are kept secure. A good online trader will make sure your financial details are safe by encrypting them. Look for a padlock symbol and a web address starting with https:// - this means a secure payment process is being used.
5. Read the fine print. Know the terms and conditions including any refund, privacy or security policies in place.
6. Do your research before agreeing to anything. Use external sources, such as online forums or news articles, to check the security and legitimacy of websites, traders and payment methods. Check to see whether a physical business location or a phone number has been provided and check if these are real.
7. Be extra-vigilant when buying from overseas. If something does go wrong, your consumer rights may be different if you have bought from an overseas trader rather than an Australian trader. Consider paying by credit card with a low limit - this will limit any potential losses and you may be able to get your money back in certain circumstances.
8. If you have ordered a product online and it doesn't arrive, contact your bank as soon as possible. Many institutions are able to put a stop on the payment or provide some type of remedy for the consumer.
9. The Trade Practices Act makes it unlawful for a seller in Australia to mislead or deceive you about your purchase or the purchase price and requires a seller to supply goods that match the advertised description. If you buy at an online auction, your consumer rights may be more limited.
10. If it looks too good to be true, it probably is. If a product is being sold way below its normal retail price, ask yourself or the trader why.
11. Always get independent advice if an offer involves significant money, time or commitment. Remember there are not get-rich-quick schemes.

More information is available at [www.accc.gov.au](http://www.accc.gov.au). Information about current scams can be found on the ACCC's Scamwatch website at [www.scamwatch.gov.au](http://www.scamwatch.gov.au)

## Commercial Building Disclosure - A National Energy Efficiency Program

*Excerpt from Ecolibrium October 2010 Issue*

### ...What the Program Involves

The commercial building sector is responsible for approximately 10 per cent of Australia's greenhouse gas emissions - generating about 60 million tonnes of greenhouse gas emissions in 2006.

There are more than 21 million sq m of commercial office space in Australia's cities spread across nearly 4,000 buildings. An expected 2,170 buildings (of 2,000 sq m or more) will be required to provide energy efficiency information when at the point of sale or lease.

Under the CBD program, most sellers or lessors of office space of 2,000 sq m or more will be required to obtain and disclose an up-to-date energy efficiency rating.

The start date for disclosure was November 1, with a 12-month transition period to October 31, 2011.

During the transition period, building owners and lessors will need to disclose a valid NABERS Energy star rating when offering for sale, lease or sublease, commercial office space with a net lettable area of 2,000 sq m or more. The NABERS Energy rating must be a base or whole building rating, registered on the CBD program's publicly accessible website and included in any advertising.

After the transition period, from November 1, 2011, building owners and lessors selling, leasing or subleasing commercial office space of 2,000 sq m or more will need a valid Building Energy Efficiency Certificate.

The Certificates will include a NABERS Energy star rating, tenancy lighting information, and general energy efficiency guidance.

### Handbook for Contractors

*Excerpt from Climate Control News July 2010 Issue*

For the first time, Australia's one million independent contractors and their hirers can access free and easy-to-follow guidance on such matters as tax, insurance, superannuation and dispute resolution.

Minister for Small Business, Independent Contractors and the Service Economy, Craig Emerson, has released *Independent contractors: the essential handbook* and its online companion, the contractor decision tool.

"It's a simple, easy to use guide that covers everything that independent contractors and their hirers should consider or know about independent contracting arrangements," Emerson said.

The handbook has been given the thumbs up by more than 100 independent contractors and was developed in consultation with unions and industry associations.

“This government is proud to be the first to provide much needed guidance on issues directly affecting independent contractors and to help save them time, money and headaches when sorting out their contracting arrangements,” Emerson said.

He said the online contractor decision tool would help users understand whether they are party to a genuine common law independent contracting agreement.

“This tool is fantastic because it will help to remove some of the ambiguity around independent contracting and can highlight the existence of a sham contracting arrangement,” he said.

The *Independent contractors: the essential handbook* and the contractor decision tool are available at [www.business.gov.au/contractors](http://www.business.gov.au/contractors)

### AMCA SA Training Calendar

July 3–8	AMCA—Managing For Profit, at Hemisphere, Victoria
July 6	NEBB Supervisors’ and Technicians’ Course
July 13	AMCA Legal Training with Michael Battye
July 21	Mastering & Winning Pay Disputes with Anthony Igra
August 3	NEBB Supervisors’ and Technicians’ Course
August 25	Asbestos Presentation with Hartley Brakey
August 31	NEBB Supervisors’ and Technicians’ Course

## CALENDAR OF EVENTS

### RDOs

#### 38 HOUR WEEK – ROSTER

<b>RDO 7</b>	-	<b>11 July</b>
<b>RDO 8</b>	-	<b>8 August</b>
<b>RDO 9</b>	-	<b>5 September</b>
<b>RDO 10</b>	-	<b>4 October</b>
<b>RDO 11</b>	-	<b>24 October</b>

#### 36 HOUR WEEK – ROSTER

<b>LDO 7</b>	-	<b>25 July</b>
<b>LDO 8</b>	-	<b>22 August</b>
<b>LDO 9</b>	-	<b>19 September</b>
<b>LDO 10</b>	-	<b>5 October</b>
<b>LDO 11</b>	-	<b>7 November</b>

Members should check with individual site owners and their contractual provisions.

### Executive Meetings

(usually 1<sup>st</sup> Tuesday of the month @ 8:00 am)

- **5 July** **8.00 am**
- **2 August** **8.00 am**
- **6 September** **8.00 am**
- **11 October** **8.00 am**
- **8 November** **8.00 am**

### General Meetings

(following on from the Executive meeting every third month, Tuesday @ 10.00 am)

- **6 September AGM** **10:00 am**
- **6 December** **10:00 am**

### ASG Meetings

(bi-monthly meetings commencing @ 7:30 am)

- **17 August** **7:30 am**
- **19 October** **7:30 am**

### Associate Members Meetings

(bi-monthly meetings commencing @ 8:00 am)

- **14 July** **8:00 am**
- **22 September** **8.00 am**
- **24 November** **8.00 am**

### Women in Air Conditioning Group

(monthly meetings commencing @ 9.00 am)

- **11 July** **9:00 am**
- **8 August** **9.00 am**
- **12 September** **9.00 am**

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